

DATA PROTECTION DOCUMENT

# VEXA CLEANING LTD

PROFESSIONAL CLEANING WITH PREMIUM STANDARDS

## PRIVACY POLICY

*Last updated: 25 July 2026*

Vexa Cleaning Ltd ("we", "us") respects your privacy. This document explains what information we collect from clients and how we use it.

### What We Collect

- Your name
- Your address (so we know where to clean)
- Your phone number and/or email
- Payment details (only what's needed to invoice or take payment — we don't store card numbers)

### Why We Collect It

- To arrange and carry out cleaning services
- To send you invoices and receipts
- To contact you about appointments, changes, or offers (only if you agree to this)

### How We Store It

- Your information is kept securely and only used by Vexa Cleaning Ltd
- We do not sell or share your information with other companies
- We keep your details only as long as needed for our records (e.g. tax purposes)

### Your Rights

- See what information we hold about you

- Correct any details that are wrong
- Delete your information, unless we're required to keep it (e.g. for tax records)

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*Reliable. Professional. Trusted. We don't just clean, we care.*